



**Oak Creek Fire Protection District June 21, 6:30 p.m.
131 E. Main St, Oak Creek**

AGENDA

Notice is hereby given that the **Regular Meeting** of the District Board, of the Oak Creek Fire Protection District, Routt County, Colorado, will be held on Tuesday, June 21, 2022.

Agenda is subject to change up to 24 hours before scheduled hearings

This regular board meeting will be held in person. If any member of the public wishes to join this via zoom meeting please contact the Fire Chief via email (chief@oakcreekfire.org) or via telephone at 970-761-8141

Call to Order:

Mike, David, Tim

Approval of Minutes:

Minutes are broadcasted on screen. Reviewed by attendees. Any disagreements from minutes content? Motion made to approve minutes; seconded. Minutes approved.

Financials:

- **Review and Approval of Current Financials**

Tim has question for general fund and structure fund. How do we have income in Structure fund? Property taxes and specific ownership taxes. Income in structure fund and general fund are different... why? Karrie may have classified funds differently acci

dentially; her intention was to put property taxes in structure fund, rather than general. Said she will put property tax in structure fund. Deployments and mitigation will be funded by own revenue. \$325k will be moved from general over to structure.

Karrie will be pulling from Wildland Fund to reimburse Structure Fund that has been paying for some Wildland services; approximately \$125k can now be transferred from Wildland to Structure.

Question regarding overtime. Brady says lack of personnel and training is driving OT and it is currently too high. It will be addressed.

Motion to approve; seconded. Approved.

- **Update from Financial Manager Meeting**

Jim Mann came in today. One of main topics was personnel. OT line item is large, based on lack of personnel. Discussed AEMT training and fire training, which both contributed to OT. Do we continue paying OT or open up an additional permanent position? Which will save dollars and make most sense? This will likely take a month to implement Jim's recommendation. Wildland has some good candidates that could pick up and train for structure purposes. Jim will be in touch within a week with suggestions. Currently we only have 6 structure people, so there are no backups when someone is down. Individuals being considered from Wildland side already have

housing, so that will not be an issue. Priorities need to be set moving forward into next year. First priority is ensuring people are making enough money to have retention. Second priority is training. Third priority is Man Camp. Still don't have it here... delivery folks have upped their costs from \$25k to \$40k for transportation. We're ready for them (pad is ready) we just need to get them here. Mike will make some calls to try to get Man Camp transported. \$95K for transport and installation/rehabilitation might be better to finance, rather than paying in cash... just considering cash flow. We can get them here now in order to have them, or we can wait until next year and hope prices drop.

Next two years are hardest 2 years in the budget. After that, it seems to get easier. Growth spurt is posing the financial challenges for next 18 months – 2 years.

New Business:

- **Resignation of Board President**

Adam has resigned, effective immediately, because of job relocation. Brady has asked Mike Roach in Stagecoach to consider a seat on the board. He'd be happy to join the Board. Brady has purchased a piece of land from Mike. Mike is small land developer. Mike will be at next meeting.

We should reference the suggested policy (in process with Lexipol) for onboarding new board member and follow that recommendation.

- **Lexipol Policy**

Sally has been working on Policy handbook and we're almost complete. Bolstering our relevancy and ensuring we're in compliance with regs/laws and improving our internal processes.

Draft should be available for review on July 12. Board will have one month to review and will adopt during August meeting.

Old Business

- **Website**

Brady shares website. Not completely done, but getting close. Goes through website. Brady shares new insignia. Website will be complete within 2 weeks. Karrie has a suggestion to include Routt County Alerts so folks can register for alerts system.

- **AEMT Certification**

Finished with classes; Brady and Bob have completed testing; Nate and Dillon have one more test to take. Hope to be complete within 2 weeks. Every firefighter will go through EMT training and must pass the basic EMT. We engaged in the cert process to provide ALS services locally.

- **Pat Arone Complaint**

David reviewed Complaints policy and procedures suggestion from Lexipol regarding Pat's complaint, which suggests investigation by third party by complaints made towards Chief. David doesn't feel that number of Pat's complaints were relevant to job currently. David doesn't feel

that complaint needs investigation. Brady suggests limiting time of presentation of public complaints at meetings. David feels that complaints that are somewhat relevant in Pat's presentation is Red Metal partnership with Oak Creek. David is curious about when you put them up for availability, who decides what engines are available at what time? Brady says dispatch decides. Brady puts all engines as available on board and when one is chosen, he takes down other two. This is frowned upon by State because you shouldn't have resources listed as available when they can't be manned. Sounds like it's a common area where districts "fudge".

Tim says Board should have stopped Pat's complaints because information can be irrelevant and unnecessarily damaging.

Regarding complaints policy, change language suggesting that hiring a third party to investigate complaints made against chief will be handled by a board member.

Chief's Report:

- **Seasonal Housing Update**

See Man Camp text above.

- **Wildland Deployment**

Engine will likely stay in Texas all summer; wildland crew will trade out deployments. Crew is getting experience and feedback is good. Transport for wildland crews is via flight and crew members are staying in hotels.

- **Staff Update**

Three cases of Covid on wildland crew. Dozer operator and 2 wildland crew members are vaccinated. Tried to have a vaccination policy but couldn't legally enforce it. Wildland crew is masked during travel.

Hired an additional staff for Wildland. Will finish Gates project by mid-July. Gates neighbor wants to hire OC for mitigation work.

- **Equipment and Facility Issues**

SCBA's need updating (16 years old) and no exhaust system in engine bay at OC and Stagecoach. Next funding round will be in July... SCBA's are priority. Will take \$125k to replace. Should get funding. Exhaust system will take about \$100k to replace. Grants flagged for applying do not require match.

Community Input:

Adjournment:

Motion to adjourn. Seconded. Approved.