



Oak Creek Fire Protection District Special Board Meeting Minutes Jan 10 2023

Call to order

A meeting of Oak Creek Fire Protection District was held at 131 E Main Street Oak Creek CO on January 10, 2023

Attendees

Attendees included Nick Kuchulis, Vice President; Tim Vander Graaf, Treasurer; Mike Kellner, Member; Mike Roach, Member.

Members not in attendance

Members not in attendance included David Wolfson, President

Approval of minutes

The minutes of the following meetings were reviewed and approved:

October 4, 2022

November 10, 2022

December 13, 2022

December 28, 2022

Financial Review

Chief Glauthier reported that the District had received another distribution from the County in Jan \$3700 and that the Fire Billing Receivables were coming in, there is one more outstanding and that is expected next week. The Pinnacol workman's comp audit adjustment is more than expected at \$28,000 due to increase in payroll and a claim in 2022. The District will begin shopping other carriers. Cash Flow will continue to be tight until the Routt County tax distributions begin in March. The financial report was approved.

Chief's Report

- Temporary Housing - Fire Camp: A special use permit has been applied for and the Site Plan is being completed along with the Deed. Schrader Propane is bidding on the 1000-gal

tank and Carpet Plus has bid the flooring at \$10K (including a discount of \$5k) The electrician should be out this week and still working on the gravel for the outside perimeter and the vault for waste disposal. The option to sell the second unit was also discussed.

- **State Grant for Equipment:** Chief Glauthier will be completing and submitting a \$20,000 State Grant for Safety Equipment which would cover the cost for 9-12 pairs of Turn-Outs. The is also an AFG grant that is a 1:1 match that the Chief will also apply for.
- **Mitigation & Deployments:** The Florida prescribed burns are in the works- should know more in the next few weeks; Minnesota prescribed burns are in the works also- looks like they will need crew of 8-12 FF & 1-2 Engines from late Mar- June. Will know more details in the next couple of weeks.; Mitigation crew: 4 returning, 8 new offers. The new three-man structure crews will open up availability for the deployments.
- **New Developments in District:** The Chief reported that a new development is in the approval process at the County that is located at CR 16 & 18A, 150-200 units- has concerns of density of units in regard to fire spread. Discussion of negotiations with developers regarding the impact to the District and capability limitations and needs.
- **Ladder Truck- Vail** is looking to sell a 1999 75' Stick 4x4 w/ 300 gal. Discussion - no direction given by Board
- **Academy:** The District has been conducting an academy for the last 2 weeks with a completion time of Mid Feb. Captain Hohnbaum is the lead instructor.
- **Inspections:** Captain Hohnbaum and Chief Glauthier has begun inspection of the business in Oak Creek. The Board approved of this but cautioned to be more educational than enforcer. The 2009 code is currently being used and will be update to 2021 as soon as available hours are found.
- **AMET- DEA:** The District's DEA account has been reinstated and with the training completed by the Captains, the District will now be able to administer drugs for seizures, pain & cardiac incidents. The Chief is working with UC Health to attempt to purchase individual units and not full lots which would expire and are expensive. Due to the CPR cases rising in the District, the Chief is working with the Medical Advisor to attain a ACLS waiver so the Ambulance can carry and administer epiy & shock to patients. This will be presented to the State Board for approval.

Strategic Plan

Vice President Nick Kuchulis voiced his desire to have a Strategic Plan developed for the District. It was agreed that this is an important tool for the District and should be a priority. The Chief also agreed on the importance of the Plan but due to very little administrative support the Board should agree on the priority of either the Strategic Plan or the updating of the District's Policies. The pros and cons were discussed, and the Chief thought a 6-month task time was appropriate. The Board directed the Chief to contact the SDA and get clarification on the policy administration and then report back for a decision.

Community Input

None to report

Adjournment

7:41 pm

President- David Wolfson

Date of approval