



Oak Creek Fire Protection District Special Board Meeting Minutes July 9 2024

Call to order 6:43 pm

A meeting of Oak Creek Fire Protection District was held at 131 E Main Street Oak Creek CO on July 9, 2024

Attendees

Attendees included David Park, President; Mike Roach, Secretary; Eric Kimsey, Member; Dwayne Osadchuk, Member; Skyler McKinley, Member.

Members not in attendance

Members not in attendance included: None

Approval of minutes

The minutes of the following meetings were reviewed and approved:

June 11, 2024

The Board instructed the Chief and Karrie Littman to look into and rectify the website so the public could view the Minutes and the Budget documents.

Financial Review

Karrie Littman presented the Board with the current Financial Statements including details on revenues that have been received and anticipated timeline of future tax and deployment revenues. The Board had a few questions, and they were answered. The Board approved the financials.

Karrie Littman informed the Board the Pinnacle, the previous workman's compensation provider, has performed their annual audit and the outstanding bill was negotiated to \$27,839. A payment plan has been established for 18 mos. At 8.0%, payments of \$1,796.36 monthly.

The Chief let the Board know that all the engines that were owned by Red Metal and leased to the District have been sold and delivered to a District in Montana and that Red Metal and the District no longer have a business relationship.

The Board did reiterate that the District should look into new credit cards that give rewards back to the District. Karrie said that was on the list and she would make it a priority.

Impact Fees

Chief Glauthier asked the Board their thoughts on consulting with Ireland Stapleton, Pryor & Pascoe PC for their expertise on impact fees. This will ensure the District will be following all the requirements of this new process. The Board agreed. There was another lengthy discussion of the public view of the recent Discovery meeting and the impact fees. No action was taken. Chief said he would be sending notice to the Town of Oak Creek of the upcoming impact fees as dictated in the state legislation. Options for public notice were discussed. Routt County Building Dept will be collecting these fees at the time the building permits are pulled and then sent to the District.

Fire Camp

Chief Glauthier reported the SUP has been resubmitted to the Routt County Planning Department. Awaiting word on its progress.

New Fire Station

Chief Glauthier let the Board know the District has been in discussion with the school as to a joint venture as both parties are in need of updated facilities. The search continues.

Chief's Report

- **Crew & Calls:** The Chief reported that the call volume has increased and is up by 10% over last year, Response times have dropped dramatically due to the duty crew being in Oak Creek. Thank you Crew! There have been a few illegal burn calls, and it was suggested an educational piece be added to the website on what is legal to burn and when it is not allowed at all.
- **Mitigation & Deployments:** The Mitigation crews have been out on 3 deployments at this time and it is anticipated that more will be occurring this fire season. The new trucks have been utilized on these deployments. The chipper has been fixed and Mitigation/Chipping has begun for SPOA & Discovery. There is a tax credit available to Home Owners that have mitigation work performed at their residence.
- The Chief did let the Board know that Samantha Herling was attending the Fire Academy in Leadville and is set to graduate in early August. At that time Sammy will become the newest member of the Oak Creek Fire Structure crew. Congratulations Sammy!

- The Chief asked for direction on a matter of: when damage is done to District property or to others while in District equipment, should the employee be held responsible for all or part of the cost of rectifying this situation. Example- one of the crew damaged the Routt County gas pumps while in a District apparatus. The cost to repair was approximately \$2,500. The Board discussed and agreed the employee was not liable for the cost of the repair, but that disciplinary action along with added training and education was appropriate.
- The Chief is looking for a dozer available to complete the work needed on Martin Craighead's property, the original site of the fire camp units. If one is not available for donation of time/work, one will be rented from Wagner.

Community Input

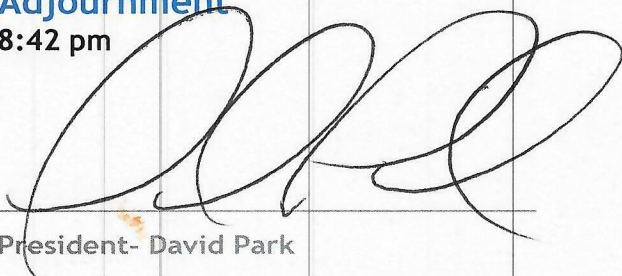
None

A motion to move to Executive Session was made, seconded and approved.

A motion to end Executive Session was made, seconded and approved.

Adjournment

8:42 pm



President- David Park

08/13/2024

Date of approval

The Chief asked for direction on a matter of when damage is done to District property or to other's while in District equipment, should the employee be held responsible for all or part of the cost of rectifying this situation. Example - one of the crew damaged the foot County gas pump while in a District apparatus. The cost to repair was approximately \$2,500. The Board discussed and agreed the employee was not liable for the cost of the repair, but that disciplinary action along with added training and education was appropriate.

The Chief is looking for a donor available to complete the work needed on Martin Cropley's property, the original site of the fire camp site. If one is not available for donation of timber, one will be rented from Wagner.

Community Input

None

A motion to move to Executive Session was made, seconded and approved.

A motion to end Executive Session was made, seconded and approved.

Adjournment
8:42 pm


President - David Park


District Supervisor