



Oak Creek Fire Protection District Special Board Meeting Minutes July 20 2023

Call to order

A meeting of Oak Creek Fire Protection District was held at 131 E Main Street Oak Creek CO on July 20, 2023

Attendees

Attendees included David Wolfson, President; Eric Kimsey, Member; Mike Roach, Member, David Park, Member- via zoom.

Members not in attendance

Members not in attendance included: none

Approval of minutes

The minutes of the following meetings were reviewed and approved:

May 9, 2023

Financial Review

Karrie Littman presented the Board with the current Financial Statements and reported that the money has been a little tight. Most of the line items are coming in under budget because of a conscientious effort to watch spending, with the exception of the vehicle maintenance. The District has received the July tax distribution since these financials so cash flow is decent now. There has been 2 Fire Billing invoices submitted to the state totally approximately \$146,00 and several more to submit.

Board of Directors Update

Nick Kuchilus has given his notice to resign from the Board due to other obligations and David Wolfson has updated the Board that he will also be resigning due to a move to another state. Chief Glauthier presented his recommendation of Dana Christensen to fill Nick's position, Dana is a business owner in Oak Creek and comes from the Routt County Sheriff's Office and he felt she would be a good option for this position. The Board approved this appointment and Dana was

sworn in. There were motions, seconds, and approvals of Board positions as to the following:
David Park- President; Mike Roach- Secretary.

Acquisition of New Utility Trucks

Chief Glauthier presented a plan to acquire 3 or 4 trucks for the District to lease from Municipal Asset Management. Due to the failing of and high cost of repairs to the used vehicles the District had acquired in the past few months, it was presented that if the District went the path of new vehicles the overall costs and future expenditures would be favorable. The plan includes:

Battalion Chief: Ford F250 Short Bed Truck

Captain-Wildland: Ford F250 Long Bed Truck

Crew Transport: Ford F250 Long Bed Truck

Tow Truck- Dodge RAM 5500

Total Lease \$332,027.71- 5 years

These will support the deployment of the Wildland Mitigation crews and tow engines and tenders to fires to minimize the impact on the apparatuses. There is a plan to sell the current older vehicles to subsidize this expense.

The Board discussed this proposal, and a motion was made to enter into this lease agreement, it was seconded, and it passed unanimously.

New Workman's Compensation Policy/Cancer & Cardio Funds

Karrie Littman presented to the Board a new Workman's Compensation Package. This package is through the Colorado Special Districts Property and Liability Pool. This Pool services many special districts throughout the State and comes highly recommended from the Special District Association. The cost is comparable to the current policy with Pinnacol and there is a first year discount. After a discussion a motion was made, seconded, and passed unanimously.

Chief's Report

- Crew & Calls: The Chief reported that the call volume was fairly quiet at this time.
- Fire Camp/Bible Camp: The mitigation crew's housing is working out at the Elim Bible Camp. Chief Glauthier reported the rent for the cabins has raised from \$500 to \$1,000 per month. Still a good situation for the District.
Jim Scrafford, Project Manager for the Fire Camp reported that he has been addressing the easement issues that have arisen and even though the District was willing to pay for the right to use the Winding River Ranch easement, Winding River Ranch willing to purchase the 50' of driveway the owners have not agreed to this. At this point the Routt County Planning has issued notice that the buildings would need to be moved by Oct 15,

2023. This will cost the District approximately \$30,000, so the Chief has a meeting with a landowner of a potential place for the fire camp. A temporary use permit for 3 years will be needed from Routt County and so it has been suggested that Jim Scrafford and the Chief meet with the Commissioners to present the plan to them. The Board also approved the expenditures of \$2,000 to consult with Counsel on this matter.

- **New Station/ Remodel:** Chief Glauthier reported the house next to the Oak Creek station has been listed for sale and he has been approached by two potential buyers to see if the District would be available to rent the house. Maybe.
Battalion Chief, Ian Satterfield has returned from a summit for the Region 12 Infrastructure in which there was great discussion on affordable housing for public safety and the funding that are available for new structures. The fact that the District owns land in Oak Creek, Stagecoach and along Hwy 131 with help with the success of the grants. He has also found a person that can work on the mitigation crew and be a grant writer for the District. Many of the grants have a 20% match and there are grants to help cover that piece also. He will be working on that in the upcoming months.
- **Mitigation & Deployments:**
 - The mitigation crew has been on deployments and currently in Bakersfield CA and may need the District for most of the summer. Another crew led by Captain Shephard is on a 14 day Severity roll in the San Juans. The projected revenues so far this seasons are approximately \$473 so the District is halfway to their goal.
 - It is also expected to be called back to MN in the fall to work the prescribed burns for Red Rock LLC.
 - The Stagecoach Ski Hill, Stagecoach Homeowners Assoc, The Gates Ranch, The Sanctuary have all contracted with the District for mitigation work this summer. The Battalion Chief has secured a few contracts and also in discussion with a couple more of other large ranch owners that are looking for mitigation work this summer.
- **Establish Auto Aid Between Oak Creek Fire & Yampa Fire:** Chief Glauthier reported that there are no new updates.
- **Property tax update:** The legislation from the governor's office will not affect the District to the extent that it will affect others due to the fact that the mil levy was voted on by the voters. The District is anticipating a 20-30% increase.
- **Impact Fees-** the Chief asked the Board for direction as to whether the district should ask the Commissioner to allow the District to charge impact fees through the planning department or should the Chief go to the developers individually for contributions to the District that they are impacting. The Board tabled this in lieu of the Fire Camp situation.

Community Input

None to report

Adjournment

8:30 pm

President- David Park

Date of approval