



**Oak Creek Fire Protection District October 4 2022 6:30 p.m.  
131 E. Main St, Oak Creek**

**AGENDA**

Notice is hereby given that a **Special Meeting** of the District Board, of the Oak Creek Fire Protection District, Routt County, Colorado, will be held on Tuesday, October 4, 2022.

**Agenda is subject to change up to 24 hours before scheduled hearings**

This special board meeting will be held in person. If any member of the public wishes to join this via zoom meeting please contact the Fire Chief via email ([chief@oakcreekfire.org](mailto:chief@oakcreekfire.org)) or via telephone at 970-736-8104

**Call to Order:**

Roll Call

	Start 6:32PM	Present	Regret
1	David Wolfson (President)	x	
2	Nick Kuchulace (Vice President)	x	
3	Tim VanderGraaff (Treasure)	x	
4	Mike Kellener (Member)	x	
5	Mike Roach (Member)	x	

**Approval of Minutes:**

Review and consideration for approval from last meeting.

	Motion	Second
Motion to approve previous session minutes.	4	2

**New Business:**

• **Vote to Approve Line of Credit for Wildland Compensation**

Summary	We spoke last session regarding line of credit for wildfire deployment compensation. OCFPD seeking motion to approval for both San Juan Bank and Yampa Valley Bank to seek rates and open a line of credit. OCFPD will only select one bank to open line of credit with.		
Action	Motion to approve opening a line of credit with San Juan Bank.	4	3
	Motion to approve opening a line of credit with Yampa Valley Bank.	4	5
	Motion to select one bank for the line of credit to support wildland deployment compensation, that will be best for the OCFPD.	1	4

- **Employee Survey**

Summary	Board is requesting employee survey is to seek guidance to improve department growth within all areas of OCFPD. This survey is designed to be done yearly with the review to be completed by assigned board member. This survey will be apart on building gap analysis for the department as a whole		
Action	Nick and Nolene will review employee survey questions.		

**Old Business**

- **Review Expenses to Repair Seasonal Housing**

Summary	OCFPD stopped motion forward due to limited time to work on project while Chief was on deployment. Chief has a meeting in a week to talk to Jim Mann to discuss financials on seasonal housing project. Many utilities service will be required to prevent deterioration. We need to seal and winterize the building to prevent more wear and tear from public vandalizing or animals. estimated cost is 50-60K for both units to complete utilities service. OCFPD will select one unit to focus on at a time. Will also consider second structure as a training facility and or selling the secondary building.		
Action	OCFPD is to ready the buildings for the winter season to prevent more wear on the facility. Chief will send out a report to the BOD to list progress April 15 Operational Time timeline with a potential to be ready by April 4th. Gravel, 1 400amp drop, and winterize. Board is writing on email update from Chief		

- **Review Red Metal Agreement/Review of Handling of the Board (for engines available for deployment)**

Summary	Attempt to review conflict of interest related to red metal business Review of current contract between OCFPD and Red Metal. Board agreed on Feb 2022 to continue contract for 3 years. OCFPD current agreement is for 2 more seasons. Board cancelled dozer contract September 2022. Concerns from Public is that it is a conflict of interest and agreement may be unorthodox. Board discussed the idea to remove conflict of interest of handling of this Red Metal Contract by placing Wildland Coordinator in decision of equipment used for wildland deployments. With a provision to have Chief override if a specific emergency occurs and needs equipment immediately. Board will begin to brainstorm ways of purchasing apparatus in near future. OCFPD owns 1.3 acres that can be sold to help OCFPD cost and expenses by selling property.		
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Action	Continue with contract with Red Metal, with the Wildland Coordinator as the check and balance and in decision of equipment used for wildland deployments. Board to continue to investigate other ways to buy engines to dissolve the Red Metal Contract. Discuss with neighboring landowner if they are interested in purchasing OCFPD land. Calculate of how many engines do we really need to run the mitigation team.		
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**Community Input:**

Summary	Finance question from public. Are we expecting more payment from the Ski Hill Mitigation Project. Reply regarding finances, we are up to date and positive with owner and no money will be received from owner this year.	Morgan	
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**Special Session:**

• **Personnel Issues**

Summary	Board President made a motion to move to Executive Session after completion of special session meeting, to discuss personnel issues.	4	3
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**Adjournment:**

		<b>Motion</b>	<b>Second</b>
	Motion to adjourn meeting. <b>End</b> 7:41	4	5