



# Oak Creek Fire Protection District Special Board Meeting Minutes Feb 14 2023

## Call to order

A meeting of [Oak Creek Fire Protection District](#) was held at [131 E Main Street Oak Creek CO](#) on [February 14, 2023](#)

## Attendees

Attendees included [David Wolfson, President](#); [Nick Kuchulis, Vice President](#); [Tim Vander Graaf, Treasurer](#); [Mike Kellner, Member](#); [Mike Roach, Member](#).

## Members not in attendance

Members not in attendance included: None

## Approval of minutes

The minutes of the following meetings were reviewed and approved:

January 10 2023

## Financial Review

Karrie Littman presented the Board with a cash flow prediction for the next 4 weeks and reported that although funds are tight, the District should not have to tap into the Colo Trust reserves before the tax distributions begin in March. All the Fire Billing receivables have been received and some tax distributions have begun.

## Election Update

Resolutions for the following were presented, discussed and approved:

- Designation of Election Official- Karrie Littman
- Resolution to conduct a Mail-In Ballot Election

Call for Nominations Self-Nomination Forms are now available and can be found the Oak Creek Fire Protection District Headquarters in Oak Creek and at the Town Hall of Oak Creek. This has also been available on the website and legal notice has been published in the Steamboat Pilot and Today. There are two 2-year and two 4-year seats open. Nominations will close at the end of

the business day on February 24<sup>th</sup> 2023. The Election will be held on May 2<sup>nd</sup> 2023 if there are more nominees than seats open.

## Establish Auto Aid Between Oak Creek Fire & Yampa Fire

A meeting was held with Chief Glauthier, Oak Creek Fire Chief Cox, Yampa Fire; Mo DeMorat, Routt County Emergency Operations Director; Jim Cullins, Routt County Communications Manager, and Ed Corriveau, Routt County Communications Supervisor to discuss the concept of Auto Aid for the two fire districts. After much discussion it was agreed that it made sense to have this Inter-governmental agreement between the two districts to increase response time for both districts for only critical dispatches: Cardiac, Difficult Breathing, Stroke, Structure Fire & Wildland Fire. The Chief asked the Board for permission to work with Chief Cox on the details of such agreement. They approved this task. The Chief will report back.

## Chief's Report

- Temporary Housing - Fire Camp: A special use permit has been applied for, YVEA application has been submitted and the pole placement is being worked out, an electrician will be meeting the Chief at the site on Friday. Schrader Propane has been contacted and 1000 gal tank will be brought in. The carpet will be removed and the heat will be installed next. So things are moving right along for the spring target of move in of the Mitigation crews.
- State Grant for Equipment: Chief Glauthier submitted or is in the process of submitting 4 grants:
  - Firefighter Health & Safety- \$20K
  - Ambulance Purchase 2024 50/50% Match
  - 20- New SCBA Packs- those have arrived, and the Firefighters are being trained on them currently.
  - SAFER Grant- 5 new positions in the future.
- Spring Burn Project: Minnesota prescribed burns are looking to need crew of 6-8 FF & 2 Type 6 Engines from late April- June. This will provide good training on fire for the Mitigation and Structure crews as both will be rotated in the deployment, and entries in the individual task books are needed for promotions and other higher placements. The revenues will be an early start to the Fire Season for the Mitigation and Deployment sections.
- Employee Surveys- The Board shared some of the results from the employee surveys from a few months ago which included the desire for more training, trust of Management in the Community and within the District workforce and understanding the goals of the District.

The Board agreed that these concerns have been addressed and a number of changes have resulted in improvements in these areas, and looking for continued emphasizes in these area in the future. The survey also showed that the work/life balance is good. The Board does desire to conduct these surveys on a bi-annual basis to capture the ongoing climate of both the career firefighters and the seasonal mitigation crews.

- Events: The DeFunk the Winter Blues will be held again this year at the Stagecoach State Park on Sat Feb 18<sup>th</sup> from 10-2 pm. The District will be there cooking Smores over the open fire near the Marina. All are encouraged to attend.

## Executive Session

## Community Input

None to report

## Adjournment

8:30 pm

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President- David Wolfson

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Date of approval